

Bolivar Free Library

Meeting Minutes 10/9/2021

Meeting called to order at 8:30

Present: Kelly, Michele D., Cathy, Michelle C, Kari, Bud

Excused: Jared, Pam

Secretary's Report:

Michelle C. – absent from last meeting, Kelly presented meeting minutes. no changes; Michele D. made the motion; Kari seconded; all in favor

Treasurer's Report:

Kari: presented amounts in all accounts

\$500 donation from Joe Hollister

\$25 donation for the TV

\$50 in donations in memory for Bill Graffius

Motion made to accept the Treasurer's report by Michele D. ; seconded by Bud.; all in favor

Director's Report:

Cathy:

- Keuka student representative, Trey Flores here on Wednesday October 27 from 6 – 8 pm to meet with any interested students. They will advertise on their platform and the information will be placed on Facebook.
- Statistical Report is out – shows the decline because of Covid. Working to re-establish with the Community. Opening for programs for young and old. Pre-K will return for story time on Fridays (6 students).
- Upcoming online presentation “Gather and Grow” – STLS hosted for all trustees, presidents and staff. October 20 and 21 9:30 – 2:00pm both days. Day 1 hosts a YA Historical fiction author. The program is on diversity, equity and inclusion. STLS is encouraging as many as possible to register for this online conference. Register through STLS.
- Still working on the Construction Aid grant. Monies are all available. Two libraries have withdrawn from the process – that will bring us more funding. Still working on the SHPO approval – had to submit another letter indicating salvage of the railing and spindles – need as soon as possible. Need EIN and Vendor # asap. The Grant is due NOW!
- Cartridge Guy Recycling program for libraries (Richard Barone). 40% return on any item sold. He collects items from ink cartridges, laptops, cell phones, as well as copiers and parts.
- \$30.00 to be listed in the Source (newspaper) for Allegany County. Safety Tip page (block page). Kelly thinks this would be a good idea.
- Creepy Doll Head workshop had 8 participants – 1 family, 3 young adults and 1 youth
- Next program is the Circuit workshop – Halloween Luminaires

- Eric Jones for pumpkin carving – waiting for a date. Therapy dog program will hopefully start soon – working out a time slot. Unsure how to open for afterschool program (spacing, etc). Stem Bags are ready for circulation. Will put on Facebook and make a flyer for the Elementary School.
- Looking into a program initiated in Belfast – Subscription Boxes. Cathy has information from Belfast how to introduce to the community and get people to check out a “box”. This is to help with circulation.
- Christmas Tree project underway. Chris collected any new names that may be interested. Will check with Fred (Portville) for price.

Old Business:

- **Handicapped-Accessibility Project Update** – covered by Cathy, it’s just a “waiting game” now
- **Fall Basket Raffle** – Kelly emailed some stuff to people (previous people), Kelly has a list (he forgot to bring it) of people who submitted items last year. Kelly will email the list to the board – we can contact these people to see if they’re interested in donating basket/items this year. Kari has submitted numerous baskets already and many she is awaiting. The timeline is to have all the baskets in by October 29
- **Meeting Organization and Procedures** – Kelly provided a packet received from Brian at STLS detailing this information. Any questions or concerns email Kelly; will discuss these if necessary next meeting

New Business:

- Vote to override tax cap – last year and the year before in October we voted not to override the tax cap. We have a lot of expenses (e.g., handicapped accessibility project), we are underfunded - we may need to vote to override the tax cap.

A motion to approve to override the tax cap for 2022 – Kari made the motion, Michele D. seconded; all in favor

- Discussed how to provide information to the community on the increase in funding
- Christmas tree project – Cathy provided information in the Director’s section

Next meeting will be November 13, 2021 at 8:30 am – long range financial goals, Financial Report, approve 2022 Budget

Upcoming Meetings:

December 11 – NO meeting

January 8 – NO meeting

February 12 – annual meeting, election of officers

March 12 – employee recognition breakfast

April 9 –

Michele D. made the motion to end the meeting at 9: 39 am; . Kari seconded the motion