



Secretary's Report
October 14, 2023

Meeting date – September 9, 2023

abs – Kari, Michelle, Bud
here – Jared, Beka, Pam, Kelly
In attendance – Cathy Fuller

Meeting opened at 8:31

CALL TO ORDER

Meeting called to order at 8:31

PUBLIC PARTICIPATION

None

SECRETARY'S REPORT

Michelle C.:

- Michelle was not at the last meeting, so Kelly provided secretary's report
- Motion to approve secretary's report by Pam with second by Beka; approved unanimously

TREASURER'S REPORT

Lori:

- Checking – report provided
- Money Market – report provided
- Schwab – report provided

Motion to approve report by Pam with second by Jared; approved unanimously

DIRECTOR'S REPORT

Cathy:

1. October will be busy:
 - ✓ Tiny Art Show (4x4 [or 3x3] canvas with paint and brush); everyone may participate; prizes by age groups
 - ✓ Parker Jordan School will have four groups starting in October (11 kids in each group)
 - ✓ Pre-K starts on Friday
 - ✓ Tails to Tales begins soon
 - ✓ Adult art classes soon
 - ✓ Book Boxes soon:
 - Beka felt we should send a letter home from school
 - Also a high school letter should be available

OLD BUSINESS

1. Went through final revision of Fall Festival items
2. Handicapped access:
 - ✓ Get security camera toward front door or front of lift
 - ✓ Get button that must be pressed to access the lift
 - ✓ Need artist rendering of two choices for lift location

- ✓ Is timeline still feasible
- ✓ Jared – ask about 3D camera model
- 3. Front façade – Dan Dunbar to begin in just a couple of weeks
- 4. Cathy will call Chris Graves again about basement painting
- 5. STLS training:
 - ✓ Sexual harassment now (one hour) – plan this for November meeting
 - ✓ Get list of required in-service topics (some may be done on-line at home?)

NEW BUSINESS

1. Basket raffle:
 - ✓ Set up dates for this event
 - ✓ Provided list of items donated and respective board member
2. Christmas tree project:
 - ✓ Chris Evans to run this
 - ✓ Order now to get 5-6 ft tall trees
 - ✓ Price increase from last year
 - ✓ Try to get prior to Thanksgiving and get the trees set up earlier
 - ✓ Need to get utilities marked
 - ✓ Talk to village crew
 - ✓ Lions decorating contest?
 - ✓ Reiss Preserve and Spruce Tree Farm (Reiss Country Properties): 716-372-8628
3. Long Range Plans tabled

Basket Raffle:

- Deliver to library week of October 23
- Last day for baskets – Friday, October 27
- Move to bank – Monday, October 30
- Move to library – Monday, November 6
- Last day of sales and final paperwork – Monday, November 13
- Drawing – Tuesday, November 14

Motion to close meeting at 9:48 by Pam with second by Beka; approved unanimously