



December 21, 2024

abs – Bud, Jared

Present – Pam, Beka, Michelle C., Kari, Kelly

Present – Cathy Fuller

### **CALL TO ORDER**

Meeting called to order at 8:34

### **PUBLIC PARTICIPATION**

None

### **SECRETARY'S REPORT**

As there had been no meetings the last few months, Kelly read the secretary's report from July, the last official meeting.

### **TREASURER'S REPORT**

No treasurer's report provided

### **DIRECTOR'S REPORT**

Cathy:

Cathy incorporated her report into the old business agenda.

### **OLD BUSINESS**

1. Did not bother with a summer reading report as that concluded several months ago
2. Community Room:
  - ✓ Chris will paint this for \$500; she did not give us a bill, so Cathy and Kelly decided on the amount
  - ✓ furniture (most through grants) to be ordered
  - ✓ use the room for programming as well as community events
  - ✓ set up a nook in the front of the room for coffee and other items; purchase a portable divider to be able to use to separate this area during community events as needed
  - ✓ use Manley Grant of \$5000 to order tables and chairs as needed
  - ✓ will move TV from Children's room into this room
  - ✓ need to purchase shelving; would prefer not to try to move large cabinet from Children's Room
  - ✓ need to restructure both rooms downstairs
  - ✓ want to get rid of wooden table, possibly original to the library
1. Construction update:
  - ✓ façade:
    - needed additional \$29,000 of work due to excessive damage
    - size of bricks is different today than when first constructed; this added more time to the project
    - façade looks very good
  - ✓ ramp and sidewalk:
    - work mostly completed – awaiting railing
    - added electrical outlets to either side of ramp to provide outlets for Christmas trees
    - added spotlight to side of new stairs for flagpole
  - ✓ handicapped lift:
    - work recently began on that and is progressing nicely

- once that is installed, need to get stairs and newel that are being milled
  - not sure of landing by front door
  - ✓ want to have open house when completed
  - ✓ will need hardware on front door for handicapped accessibility; get rid of key pad and replace with fob
2. Cleaning:
    - ✓ Kelly told Chris Evans that she can be hired to help clean
    - ✓ four person crew – Cathy, Jenn, Chris, and Pat
    - ✓ Cathy and Chris can decide Chris should help clean or paint first
    - ✓ hope to purchase new blinds for downstairs rooms
  3. Photographs for historic documentation:
    - ✓ SHPO (and STLS) wanted photographic documentation of what original interior and exterior looked like
    - ✓ Kelly hired professional photographer to document entire building (he did not charge us for doing this work)
    - ✓ Kelly is working with framing company in Hornell for large framed photographs of front interior and exterior
    - ✓ he is also ordering some smaller photos taken from different angles
    - ✓ estimate for this is about \$1000
  4. Brian Hildreth from STLS visited and is impressed with project; Cathy and Kelly asked him to find some more funding for this project
  5. Additional funding – may need to take more from savings
  6. Christmas tree project:
    - ✓ ramp work completed just in time to install trees
    - ✓ moved four trees to along side of library on Olean Street
    - ✓ could fit at least 4-6 more trees on site if necessary

## **NEW BUSINESS**

1. Annual budget:
  - ✓ Lori has set up our budget based on the basic minimum amount STLS thinks we should have
  - ✓ in her budget, personnel costs should be higher
2. Motion to approve 2025 budget by Pam with second by Beka; approved unanimously
3. Tax levy:
  - ✓ want to raise this to \$71,500
  - ✓ publicize – wages, project, programming, no costs – free library, access, etc.
  - ✓ motion to request tax levy increase of \$10,000 by Pam with second by Kari; approved unanimously
4. Motion to override the tax cap by Pam with second by Kari; approved unanimously
5. Exterior work in need of completion:
  - ✓ Clean gutters
  - ✓ Put cap on chimney to prevent birds from entering (done)
  - ✓ Check all downspouts
  - ✓ Back door – sanding and painting (done)
  - ✓ Clean shed
  - ✓ Clean entire exterior of building
  - ✓ Landscaping
  - ✓ Soffit repair
  - ✓ Replace black pipe fence
6. Furnace repairman was in yesterday; parts ordered
7. Minimum wage increase to \$15.50 as of January 1; will impact our budget
8. Personnel:
  - ✓ Michelle Clark is resigning her seat on the board; today is her last meeting

- ✓ the board presented her with a gift thanking her for her many years of hard work and dedication
- ✓ discussed new members: Brady Jone and Jane Stopha; Kelly to contact Jane

Miscellaneous:

- ✓ no meeting in January as there will probably not be much to discuss and project may not be completed
- ✓ next meeting: February 8, 2025

Motion to close meeting at 9:42 by Kari with second by Beka; approved unanimously