



Bolivar Free Library  
390 Main Street  
Bolivar, NY 14715

November 12, 2022

absent – Pam Graffius, Jared Smith, Michelle Clark  
present – Beka Perrin, Kelly Lounsberry, Michelle  
Clark, Bud Wittenburg  
Present – Cathy Fuller  
Non-board present – none

Due to lack of quorum, this was not an official meeting; after in-depth discussion with Jared after the meeting, Kelly received his proxy vote (aye) on all issues.

### **CALL TO ORDER**

Meeting opened at 8:39

### **PUBLIC PARTICIPATION**

none

### **SECRETARY'S REPORT**

Michelle C.:

- the secretary was absent, so Kelly read her report from the last meeting (October); no issues with report; no vote taken as there was no quorum

### **TREASURER'S REPORT**

Kari:

- two deposits made in account
- no vote taken as there was no quorum

### **DIRECTOR'S REPORT**

Cathy:

1. Fall Festival:
  - ✓ Obi Church would like to help again next year
  - ✓ Only five of 13 seniors signed up were there to help
  - ✓ Only three of 36 chalk drawers who signed up were there (will work on this issue later)
  - ✓ Try to get some new activities for next year
  - ✓ Pumpkins cost just \$1 each and were good size (35 left over for future events)
  - ✓ People loved the hayride and the overall event
2. Pilcrow Grant:
  - ✓ For children's books
  - ✓ Our cost is \$400, but we receive \$1200 in books (will be about 70 new books)
3. Book Boxes:
  - ✓ Number of books went way up; about 67 now
  - ✓ 5-10 new adult boxes

- ✓ Many new children
  - ✓ Still awaiting 12 people to pick up their boxes; called them twice
4. Computers and printer ordered
  5. Handicapped lift grant approved; not sure when money will arrive

## **OLD BUSINESS**

1. Exterior building work:
  - ✓ Will meet with Dan Dunbar
2. Doors:
  - ✓ Try to contact Austin Security to work on keyed doors
  - ✓ We can just order batteries ourselves
3. Fall Festival:
  - ✓ Chalk drawing:
    - Bud wanted to work with school on this event
    - Beka – do the drawings in art class; then vote on winner and display at library and/or in school; could possibly do drawings in class and also on the sidewalk
    - Kari – possibly call parents of children who signed up
  - ✓ Use Gaines donut truck possibly
4. Basket Raffle:
  - ✓ Made \$1434 at bank
  - ✓ Tracie Edwards and Jim Day spent \$100 each
  - ✓ At library made \$555 so far
  - ✓ Increased from 34 to 67 baskets
5. Christmas tree project:
  - ✓ Getting Blue Spruce from place on Wolf Run Road (5-6 feet tall)
  - ✓ Getting the Monday after Thanksgiving
  - ✓ Utilities marked the lines
  - ✓ Cost of tree is only \$10, but we will charge \$25 (the extra money could be put into a tree account)
  - ✓ December 5 activities at gazebo and at fire hall:
    - Santa
    - Mailbox for children's letters
    - Cookies and hot chocolate
    - Cathy would like the Grinch there that night
    - Possibly reindeer
  - ✓ Chris called everyone about sponsoring a tree; everything set for that
  - ✓ Ed Majot and the village hall will get a tree along with the manor
  - ✓ Lions are having a decorating contest for homes and businesses (Cathy will decorate the library)
6. Discussion on budget for 2023:
  - ✓ Motion by Kari with second by Bud to set the budget at \$65,000; passed unanimously
7. Discussion on how much of an increase to request through the tax levy:
  - ✓ Motion by Kari with second by Bud to ask for an additional \$5,000; passed unanimously; this amount still keeps us \$17,000 where we should be according to state recommendations
8. Discussion on overriding the tax cap:
  - ✓ Motion to override the tax cap by Kari with second by Beka; passed unanimously

## **NEW BUSINESS**

1. Treasurer's job:

- ✓ Robert Morris is retiring by end of the year
- ✓ Robert will continue to do the state report for us
- ✓ Pat Jones installed QuickBooks on new computers; he still needs to work on Kari's
- ✓ Cathy will talk to Brandy Burdick at the bank to see if she will do this
- ✓ Larae Best's name was mentioned
- ✓ Could we pay bills in-house?; Cathy could write checks and Jennifer Tarby have second signature
  - Most people didn't care for this option
- ✓ Kelly has a list of several businesses (national) and one in Wellsville to contact
- ✓ Beth Schiralli will be contacted about doing payroll
- ✓ Payroll will need to be shipped out to some other company, but can any business locally do bills?

2. Will check with Beth to see if we need an audit

Next meeting – February 11

Motion to close the meeting at 9:38 by Beka with motion by Bud